## NATIONAL SUPPLEMENT Between U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT And AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES NATIONAL COUNCIL OF HUD LOCALS 222

SUBJECT: Student Loan Repayment Program

SCOPE: The scope of this supplement encompasses the impact and implementation of the Student Loan Repayment Program (SLRP).

- 1. <u>Recruitment Incentive</u> The Student Loan Repayment Program shall be used as a recruitment tool to fill an Agency position it would otherwise encounter difficulty filling with a highly qualified individual consistent with the standard operating procedures.
- 2. Student Loan Verification Form The employee shall provide the Department with the Student Loan Verification Form with the following information: qualifying loans and dates executed, loan account number identifier, lender EFT routing number, current and outstanding balance for each loan, and status of loan, such as forbearance, deferment or default and the lender's company seal. In lieu of the lender's company seal/letterhead the employee may provide their most current billing statement from the lender and self-certification that the information is accurate.
- 3. <u>Applicant Statement</u> Management agrees to modify the electronic SLRP application to include the following language: "Upon submitting this application, I am informing the Department that I am considering seeking employment outside the Federal service, but would remain as an employee of the Department in consideration of a student loan repayment benefit."
- 4. <u>Application Window</u> The SLRP application window, when practicable, will be open for at least forty-five (45) days.
- 5. Overall Benefit Funding allocation for the Student Loan Repayment Program will be determined by the Department's authorizing official on an annual basis. The results of this decision and/or status of the funding allocation will be discussed during the teleconference call with the union.
- 6. <u>Retention Incentive</u> Supervisors shall recommend employees for participation in the SLRP. Employees may appeal a denial of a retention benefit to the SLRP panel.

- 7. <u>Information Request</u> Management agrees to provide the Union with information on SLRP applications including whether the application is complete, accepted or rejected, benefit provided, geographic location of the employee, and office of the employee.
- 8. <u>Meetings</u> Management agrees to conduct a meeting via conference call with the Union during the second or third quarter of the each fiscal year, to exchange information on the SLRP.
- 9. <u>Training</u> Management agrees to provide training on the SLRP via the hud@work website, which will be archived. All employees will be encouraged to attend this training. Additionally SLRP training will be provided during the New Supervisors Training.

FOR MANAGEMENT:	FOR UNION:
Deporah A. Swann Chief Negotiator	Juan J. Evereteze Chief Negotiator
J.W. Neere	Centha M Knest
Lou W. Reese	Cynthia McKnight
Team Member	Team Member
Robyn/R. King Team Member	Curtis McMeekin Team Member
Alice K. Gueno Team Member	Mark Matulef Team Member
Charle & Build	Eddie Eitches
Charles S. Butler	Eddie Eitches
Team Member	Team Member
APPROVED	APPROVED
Sharman R. Lancefield Acting General Deputy Assistant Secretary	Russell Varnado President, AFGE National Council
for Administration	of HUD Locals 222

of HUD Locals 222

## Sidebar

For Fiscal Year 2009, Management agrees that the allocated funding for the Student Loan Repayment Program is up to \$800,000.00.

FOR MANAGEMENT:

Deborah A. Swann Chief Negotiator FOR THE UNION:

Juan J. Evereteze Chief Negotiator