

NATIONAL SUPPLEMENT
Between
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
And
AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES
NATIONAL COUNCIL OF HUD LOCALS 222

SUBJECT: Implementation of Entry Processing Inquiry and Correction System (EPIC) and System for Time and Attendance Report (STAR) Web

SCOPE: The scope of this agreement relates to the impact and implementation of EPIC and STAR Web on bargaining unit employees

1. Training: The parties agree, that all timekeepers will receive hands-on-training. Such training should be scheduled one pay period prior to implementation of the new STAR Web system in an individual office with the proviso that all National Finance Center (NFC) systems will be in place, i.e. ids, password, etc. If management cannot adhere to such as scheduled, the union will be informed of the new date of implementation.
2. User ID and Password: Management acknowledges that the National Finance Center (NFC) will issue user ids and passwords to all timekeepers.
3. Password Maintenance: The parties agree that the security officer and/or such management designee shall be made known to timekeepers to assist in resolving such issues as resetting passwords and this information will also be available on HUDWEB.
4. Dual Systems: The parties agree that timekeepers will not have dual system responsibilities (STAR and PC-TARE). The transition schedule for conversion will be provided to the Local Union Representative no later than 30 days before implementation. It is understood that Headquarters transition will be by program area and the Field transition will be by Administrative Service Center (ASC).
5. System Failure: Management agrees in the case of a system failure, employees will be paid in accordance with the previous pay periods submission with corrections to take place no later than the next pay period.
6. Adverse Impact: The parties agree that no bargaining unit employee will be adversely affected by the implementation of EPIC and/or STAR Web.

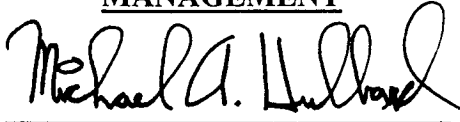
7. Local Bargaining: Management agrees to conduct local bargaining in accordance with Article 5.
8. Computer Equipment: Management agrees that all employees using the EPIC and/or STAR systems shall have the minimum threshold of HUD's workstations. The minimum threshold shall be the Dell 450 workstation with a 450 MHz processor, 128 MHz RAM and a 20GB Hard Drive. For the laptop/notebook computers, the threshold shall be 500 MHz processor, 128 MHz RAM, and 10GB Hard Drive.
9. Performance Rating: Any problems with either EPIC and/or STAR Web system that adversely affects employee's performance will not be reflected in their performance ratings.
10. Application Administrator: The parties agree that the Application Administrator has the responsibility for assigning correct contact point codes to timekeepers. They also will have the responsibility of maintaining and updating contact point codes as necessary. This function will replace the current PC-TARE Security Officer.
11. Electronic Data Systems (EDS): Management acknowledges that EDS has no responsibility for the EPIC and/or STAR systems and will have no access to the information contained within these systems.
12. Transition Team: Management agrees to establish a transition team consisting of one management designee and one designee from the union to be named by the AFGE Council of HUD Locals 222 Regional Vice Presidents from each of the former regions, for each phase. A telephone conference will take place to discuss the concerns of the team members, prior to the implementation of the next phase.
13. Security: The parties acknowledge that the security of both EPIC and the STAR Web systems will be responsibility of NFC.
14. Computer Equipment Analysis: The parties agree that an analysis of the computer equipment of all employees using the EPIC and/or STAR systems will be completed prior to implementation. This analysis will at least include manufacturer, processing speed, RAM and hard drive capacity. A copy of this analysis will be provided to the Local Union Representative.
15. Dual Responsibilities: Management agrees that a Timekeeper may not be the Transmitter or Application Administrator; however, the Transmitter may also be the Application Administrator.
16. Implementation: The implementation of the STAR system will be in three phases. The performance of the system will be evaluated after each phase. Performance problems will be resolved prior to implementation in any of the remaining phases.

17. Q & A on HUD@Work: A time and attendance area will be created on HUD@work site. This area will contain a question and answer section for timekeeper's reference.
18. Signed Supplement: Management agrees to provide AFGE Council of HUD Locals 222 President, and all members of the negotiating team a copy of the signed supplement within 15 days of execution.

SIGNATURE PAGE

SUPPLEMENT 50

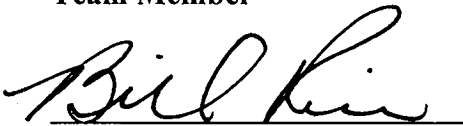
MANAGEMENT



Michael A. Hubbard
Chief Negotiator

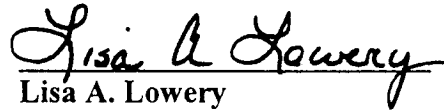


Robert L. Booth
Team Member

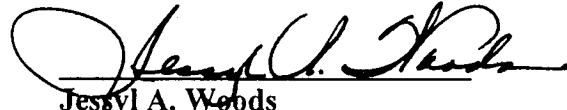


Bill Rice
Team Member

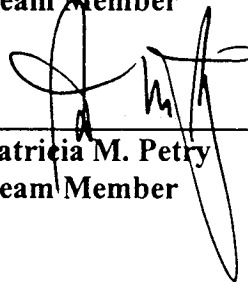
AFGE



Lisa A. Lowery
Chief Negotiator



Jessyl A. Woods
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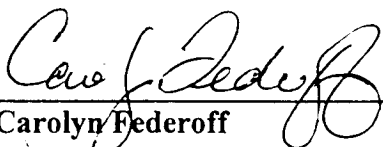


Patricia M. Petry
Team Member

APPROVED:

Barbara J. Edwards
Deputy Assistant Secretary
For Human Resource Management

APPROVED:



Carolyn Federoff
President, AFGE National Council
of HUD Locals 222

Date Signed Dec 1, 2003